

BERRYVILLE ARCHITECTURAL REVIEW BOARD
Berryville-Clarke County Government Center
MINUTES OF REGULAR MEETING
Wednesday, April 1, 2015

The regular meeting of the Berryville Architectural Review Board was held on Wednesday, April 1, 2015 12:00 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

ATTENDANCE

The following members of the Board were present: Jim Barb, Chair; Gene Williamson; Robin McFillen

Absent: Ken Livingston, Susan Godfrey

The following staff member was present: Christy Dunkle, Town Planner

Mr. Barb called the meeting to order at 12:03 p.m.

APPROVAL OF AGENDA

Ms. McFillen moved to approve the agenda as written, seconded by Mr. Williamson. The motion passed unanimously by voice vote.

APPROVAL OF MINUTES

Mr. Williamson moved to approve the minutes of the March 4, 2015 meeting as written, seconded by Ms. McFillen. The motion passed by voice vote.

Sign Review

Cordelia A. Niemann, Owner, is requesting a Certificate of Appropriateness in order to replace a projecting sign at her business, The Blue Ridge Studio, located at 5 East Main Street, identified as Tax Map Parcel number 14A5-(A)-75, zoned C General Commercial.

Ms. Dunkle explained the request. She said Ms. Niemann would like to replace the existing projecting sign with the one identified in the packet. She said it will be made of aluminum and be two sided.

There being no further discussion, Mr. Williamson made the motion to approve the submission as presented, seconded by Ms. McFillen. The motion passed unanimously by voice vote.

Architectural Review

Gregory Lee, Greg Lee Builders LLC, Applicant, is requesting a Certificate of Appropriateness in order to replace a storage shed located at 308 West Main Street, identified as Tax Map Parcel number 14A1-(3)-1, zoned R-1 Residential.

Ms. Dunkle said that Mr. Lee would like to construct a shed on the property located at 308 West Main Street. She said the 14'x22' structure would be made of Hardieboard with windows and doors as identified in the submission. There was a general discussion about the Hardieboard and T111.

There being no further discussion, Chair Barb asked for a motion. Mr. Williamson moved to approve the sign as presented, seconded by Ms. McFillen, the motion was unanimously approved by voice vote.

Other

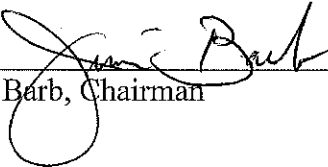
Ms. Dunkle said she was concerned that businesses are setting out a significant amount of items in front of their businesses and it is starting to look cluttered. She added that this usually happens in the spring and wanted direction from ARB members concerning this matter. There was a discussion and it was determined that the Board felt as though the downtown looked more active with some items on display on the sidewalk but that an excess of items should be discussed by staff with the business owners.

Ms. Dunkle asked for input on off-site signage as the Barns of Rose Hill has requested that their sandwich board be placed on the corner of Chalmers and Main in order to direct visitors to the Barns. Board members directed staff to draft a text amendment in order for non-profit or other types of businesses (e.g., events at the churches and blood drives) be permitted to have limited off-site signage.

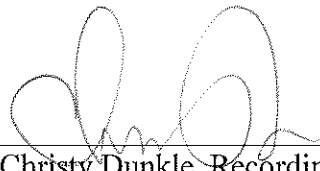
Due to difficulty getting out of her office in time for a 12:00pm meeting, Ms. McFillen asked members of the Board if 12:15pm would work for others. There was a general discussion and it was determined that 12:30pm would work for members in attendance and Chair Barb directed staff to contact Mr. Livingston and Ms. Godfrey to see if that time would work for them.

ADJOURNMENT

There being no further business, Mr. Williamson moved to adjourn the meeting, seconded by Ms. McFillen, the meeting adjourned at 12:27p.m.



Jim Barb, Chairman



Christy Dunkle, Recording Secretary